

GURNOOR KAUR

CHARTERED ACCOUNTANT

✉ gurnoor.com@gmail.com
☎ +91 75066 45330
📍 Mumbai | Open to Metros
🌐 [linkedin.com/in/CAgurnoorkaur](https://www.linkedin.com/in/CAgurnoorkaur)

Chartered Accountant with 3 years of articleship experience specializing in **financial analysis**, **business performance analysis** and **MIS reporting**. Experienced in developing financial dashboards, preparing analytical reports, and deriving insights to support strategic planning and data-driven decision-making. Seeking to leverage analytical expertise in FP&A, Corporate Finance, Investment Banking, BFSI, Valuations, or Deal Advisory roles.

WORK EXPERIENCE

ATMS & Co. LLP (CFO Services) | Article Assistant **Feb 2023 – Jan 2026**
(A leading CA Firm headquartered in Thane having 5 branches, serving over 300 clients Pan India and Internationally)

- ❖ Automated MIS reporting processes, reducing reporting effort from **3 man-days to 1**.
- ❖ Drove **cost optimization of up to 20%** for SMEs by providing outsourced CFO support and building MIS reporting and financial dashboards to enhance financial visibility.
- ❖ Developed a 5-year revenue and growth **forecast model** for an influencer marketing company, projecting annual client acquisition, campaign volume, and revenue growth based on industry trends and market CAGR.
- ❖ **Budgeted annual financials** for Interior Design, IT, and Marketing & Brand Partnerships Agency, covering revenue and expense allocation.
- ❖ Analyzed and prepared **key financial ratios** and **cash flow statements** as per Ind AS across industries to evaluate financial performance and guide strategic decisions.
- ❖ Conducted internal, statutory, and tax audits for companies across multiple industries, including the automobile sector and an export-oriented company with **turnover exceeding ₹300 crore**.

EDUCATION

Course	Year	Institution	Remarks
CA Final	Jan 2026	The Institute of Chartered Accountants of India	First Attempt
B.Com	2023	Mulund College of Commerce, Mumbai	CGPI 9.33
ISC (Class 12)	2020	Hiranandani Foundation School, Thane	89%
ICSE (Class 10)	2018	Hiranandani Foundation School, Thane	95%

SKILLS & CERTIFICATIONS

Technical Skills	Advanced Microsoft Excel (complex formulas, pivot tables , dashboards, data analysis), PowerPoint for professional presentations.
Soft Skills	Ranked 3rd Best Presenter at GMCS Thane for excellence in presentation and communication.
Certifications	Pursuing FMVA (Financial Modeling & Valuation Analyst) certification to enhance financial modeling and valuation expertise. Earned Google AI Professional Certificate - applying AI techniques to brainstorming, strategic planning, research, insights generation, and data analysis.